

UNIVERSITY INN

A small, neighborhood hotel.

4140 Roosevelt Way NE – Seattle, WA 98105

Telephone: (206) 632-5055

Sales Fax: (206) 315-4242

Email: madeleinemikos@universityinnseattle.com

Website: www.universityinnseattle.com

Phone/Fax: (253) 458-4098

Group Room Block Agreement

APPROVED BY: MM LS

DATE OF CONTRACT: **04.11.08**

REVISIONS: _____

COMPANY: **UW-Epidemiology**
CONTACT: **Stephanie Whisnant**
ADDRESS: **University of Washington**
CITY: **Seattle**
TELEPHONE:

STATE: **WA**
FAX:

EVENT: **AES 2009**
ZIP CODE: **98195**
EMAIL: swhisna@u.washington.edu

Sleeping Rooms & Rates GUEST ROOM BLOCK TITLE: **AES 2009**

Day of Week:	Date:	Room Type:	Occupancy:	Rate:	# of Rooms:
Wednesday	03.25.08	Traditional	Single	\$115	25
		Deluxe	Single	\$135	25
Thursday	03.26.08	Traditional	Single	\$115	25
		Deluxe	Single	\$135	25
	03.27.08	DEPART			

Additional adults will be charged \$10 per person per night.

Room rates are net, non-commissionable and do not include local taxes and fees, currently 15.6%.

Date: 14 APRIL 2008

Date: _____

Organization Representative's Initials: AR

Hotel Representative's Initials: _____

STANDARD TERMS AND CONDITIONS

Please initial after each term and condition.

1. **ROOM BLOCK RELEASE DATE:**

On **Monday, February 9, 2009** all remaining rooms which have not been reserved may be released for sale to the public. We may continue to accept new reservations, based on availability of rooms, at the group rate.

Initial AR

2. **RESERVATIONS WILL BE MADE BY THE FOLLOWING METHOD:**

Individual Reservations

If your guests will be contacting us directly to make their reservation they may do so via the following means: call toll-free (800) 733-3855, direct or international at (206) 632-5055, fax to (206) 547-4937, or e-mail: reservations@universityinnseattle.com or visit www.universityinnseattle.com and click on "Group Reservations".

Please make sure that your guests mention the "**AES 2009**" Room Block when making reservations. This will help to insure that your guests receive the discounted rate and that a room will be available. **If possible, encourage your guests to reserve their room early.**

Guarantees:

All group and individual reservations must be guaranteed. Individual reservations must be accompanied by a first night room deposit or guaranteed with a major credit card. All major credit cards, checks, cash and purchase order numbers (pending credit approval) are accepted as deposits.

Initial AR

3. **BILLING METHOD:**

Individual guests pay on own, all charges

Initial AR

4. **NON-SMOKING POLICY:**

University Inn is a 100% non-smoking hotel. We reserve the right to charge a **\$200 cleaning fee** to either the individual responsible, or to the group in the event that we detect someone has smoked in a room.

Initial AR

5. **SECURITY:**

We have no insurance for and are not responsible for any loss or damage to your property. If required, in our sole judgment, in order to maintain adequate security measures in light of the size and/or nature of your function, you will provide, at your expense, security personnel supplied by a reputable licensed guard or security agency doing business in the city or county in which we are located, which agency will be subject to our prior approval.

Initial AR

6. **INDEMNIFICATION & INSURANCE:**

To the extent permitted by law, you agree to protect, indemnify, defend and hold harmless the hotel, University Inn, Nootka Hotels, Inc., the owner of the hotel, and their respective employees and agents against all claims, losses or damages to persons or property, governmental charges or fines, and costs (including reasonable attorney's fees), arising out of or connected with your function, except those claims arising out of the sole negligence or willful misconduct of the hotel. You further agree to obtain and keep in force General Liability Insurance covering the event described in this contract with limits of not less than \$1,000,000 per occurrence and to provide the hotel with a certificate of insurance naming Hotel as an additional insured for your event.

Initial AR

7. **CHANGES, ADDITIONS, STIPULATIONS OR LINING OUT:**

Any changes, additions, stipulations or deletions including corrective lining out by either Hotel or Organization will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.

Initial AR

8. **GENERAL INFORMATION:**

All rooms include: a complimentary continental breakfast, free local shuttle service (available by reservation), Showtime, ESPN, and CNN, free parking, year-round spa and seasonal pool. Please refer to the fact sheet for a list of additional amenities. Our hotel information may be found on the Internet at www.universityinnseattle.com.

Initial AR

Check in time: 3:00pm

Check out time: 12:00pm

PLEASE NOTE: We are not currently holding guest rooms for your group; in order to secure your group rooms, please sign and fax back this entire form to 253-458-4098.

By signing and returning a copy by **Friday, April 18, 2008** you will enable us to establish these arrangements on a definite basis. Once the agreement is received, it will constitute a binding agreement between both parties. If a signed copy of this agreement is not received by the date noted above, the hotel shall be released from all obligations and conditions of this agreement.

Dated: 14 APRIL 2008

For: AMERICAN
EPIDEMIOLOGICAL SOCIETY

By:
Title:

ARTHUR REINGOLD

SECRETARY - TREASURER

Dated: _____

For: University Inn

By:
